

## Privacy Notice

This Privacy Notice explains how Context (“the company”) handles your personal data.

### 1. Use of personal data by Context

1.1 All personal data processed by the company are dealt with in compliance with the relevant privacy legislation.

1.2 In connection with the services provided and services to be provided by the company to clients (in the broadest sense), the company possesses personal data relevant to the handling of files entrusted to her. The company needs these file-related personal data for the purposes of the service provided to you by the company. This may, for example, include personal data, which the company needs at the outset in order to determine whether we can accept you as a client and/or your instructions in a particular case.

1.3 We may also need personal data in order to carry out substantive work on your behalf in accordance with your instructions. These data may have been obtained from you or from other sources (such as, but not limited to, public sources and other parties involved in the case).

1.4 We also process your personal data in order to be able to inform you about changes in our company or to send invitations to a knowledge-sharing or other event. This concerns (business) contact data (such as the email address where you can be reached).

### 2. Disclosure of personal data to third parties

2.1 The company may disclose to third parties the before mentioned personal data. The company will do this as far as this appears to be necessary in order to accomplish your instructions (for example, where information must be disclosed to counter parties, expert witnesses, etc. in the Netherlands or abroad) and/or for the purposes of our internal business operations.

2.2 The company must also comply with its legislative obligations to provide information, for example to regulatory authorities or the Dutch Tax and Customs Administration.

2.3 All these third parties have their own responsibility to comply with the privacy legislation. The company is not responsible or liable for the care – or lack of care – taken by these third parties in processing your personal data or for any loss or damage resulting thereof.

2.4 Where a third party (such as an IT supplier) processes personal data on its behalf, the company will have a contract with that third party in place under which the processing of the personal data is carried out in compliance with the General Data Protection Regulation (GDPR).

### **3. Our website and your privacy**

**3.1** When you visit our website your IP address is automatically logged. The logged data are kept on the web server for a limited number of days.

**3.2** The contact page on our website uses the Google Maps service, which places third-party cookies. Most internet browsers automatically accept these cookies. You can disable these cookies by changing your browser settings. However, this will imply that you will no longer be able to use the Google Maps service on our website's contact page.

### **4. Retention periods**

**4.1** We keep your personal data for no longer than necessary and/or for the purposes of regulatory compliance.

### **5. Security**

**5.1** Context has taken appropriate technical and organisational measures to ensure the security of your personal data.

### **6. Questions?**

**6.1** If you have any questions about your personal data or would like to inspect them, please do not hesitate to contact us. Please direct your questions/requests to:  
[secretariaat@contextbv.com](mailto:secretariaat@contextbv.com).

Amsterdam, 23 May 2018